



## REQUEST FOR QUOTATION

### Supply, Delivery and Installation of Gym Equipment for the Presidential Management Staff (PMS)

#### AMP NO. 21-051-6 (SVP)

Sir/Madam:

Please quote your best quotation for the item/s described below using the Price Quotation Form (see Annex "C" of the Request for Quotation), subject to terms and conditions stated in the RFQ.

Lot	Quantity	Item/Description	APPROVED BUDGET FOR THE CONTRACT
1	1 Lot	Supply, Delivery and Installation of Gym Equipment	₱460,690.00

\* The ABC is understood to be the ceiling price; offer must not exceed the ABC provided.

The Procurement Service – DBM will hold a Preliminary Meeting on **November 23 2021; 1:30 P.M.** which shall be open to all interested parties. Pursuant to the Modified Enhanced Community Quarantine and strict implementation of physical distancing due to the pandemic, the scheduled meeting may be accessed thru this link: **[meet.google.com/rxu-cjbm-vec](https://meet.google.com/rxu-cjbm-vec)** for online access via Google Meet.

Deadline for submission and receipt of quotation, together with the following documents, duly signed by you or your duly authorized representative, shall not be later than **November 25, 2021; 10:00 AM.** Pursuant to the Modified Enhanced Community Quarantine and strict implementation of physical distancing due to the pandemic, the scheduled meeting may be accessed thru this link: **[meet.google.com/rxu-cjbm-vec](https://meet.google.com/rxu-cjbm-vec)** for online access via Google Meet.

- Mayor's Permit for 2021
- PhilGEPS Registration Number (Organization ID; screenshot from the PhilGEPS website);
- Suppliers shall fully indicate in the brochure/technical data sheet the specifications/descriptions of all gym equipment (brand, weight, material, quantity) for the conduct of Bid Evaluation
- Income Tax Returns for year 2020 (BIR Form 1701 or 1702); or Latest Value Added Tax Returns (Forms 2550M and 2550Q) or Percentage Tax Returns (Form 2551M), covering the months April to September 2020. (*The income tax and business tax returns should have been filed through the Electronic Filing and Payment System (EFPS)*); However, exceptions issued by the BIR are recognized (i.e. BIR RMC No. 37-2020, RMC No. 4-2021 and RMC 50-2021) subject to validation and verification.
- Compliance with the Schedule of Requirements (Annex "A");

- Compliance with the Technical Specifications (Annex "B");
- Price Quotation Form (Annex "C"); and
- Omnibus Sworn Statement ("Annex D")
- Proof that the supplier has been in the industry of sale and distribution of gym equipment for at least two (2) years (e.g., Contract or Official Receipt from 2019 and prior years, Distribution agreement from 2019 and prior years, etc.)
- Notarized certificate of undertaking that the supplier will provide free training/orientation on installation, dismantling and re-installation, including the proper maintenance/cleaning of the various gym equipment.

Quotation shall be submitted at the address indicated below:

Bids and Awards Committee VI  
 2<sup>nd</sup> Floor, PS Complex  
 Procurement Service-PhilGEPS  
 Cristobal Street, Paco, Manila

**Only one (1) set of documents certified to be true copies of the original shall be required.** In case a supplier intends to submit quotations for several Request for Quotations, wherein the deadline of submission and opening of quotations are scheduled on the same date and time, it may submit one (1) set of Documents to cover all the RFQs where it wishes to participate. The **Price Quotation Forms ("Annex C")**, however, should be submitted in separate envelopes. The envelope shall contain the name of the contract to be bid in capital letters and bear the name and address of the supplier in capital letters.

**Quotations and other documents required may be sent electronically to [pd5@ps-philgeps.gov.ph](mailto:pd5@ps-philgeps.gov.ph). Electronically submitted proposals and documents must be submitted on or before the deadline of submission as stated in this RFQ.**

Late submission of quotations shall not be accepted and considered.

All licenses, certifications, and permits required to be submitted during Post-qualification ***SHALL BE CERTIFIED/AUTHENTICATED*** as true copy of the original by the issuing government office or agency or private company.

In the absence of CTC, the BAC may require submission of the original documents for purposes of verification, validation, and ascertaining its authenticity.

**SIGNATURE REDACTED**

**Webster M. Laureñana**

*Chairperson, Bids and Awards Committee VI*

**SCHEDULE OF REQUIREMENTS**

<b>LOT NO.</b>	<b>QUANTITY</b>	<b>ITEM DESCRIPTION</b>
<b>1</b>	<b>1 Lot</b>	<b>Supply, Delivery and Installation of Gym Equipment</b>
<b>DELIVERY SCHEDULE</b>		within 60 calendar days from receipt of Notice to Proceed

**Project/Delivery Site:**

OP-PMS Building, Arlegui Street,  
San Miguel, Manila

**Contact person:**

Partrick Raymund L. Calo

**I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.**

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature Over Printed Name  
of Authorized Representative

\_\_\_\_\_  
Date

## TECHNICAL SPECIFICATIONS

LOT NO. 1	:	<b>Supply, Delivery and Installation of Gym Equipment</b>
QUANTITY	:	<b>1 Lot</b>
APPROVED BUDGET FOR THE CONTRACT	:	<b>₱460,690.00</b>

<b>AGENCY SPECIFICATIONS</b>	<b>BIDDER'S STATEMENT OF COMPLIANCE*</b>	<b>REFERENCE</b> (i.e. brochure/technical data sheet/page number)
<b>ITEM DESCRIPTION</b>		
<b>Supply, Delivery and Installation of Gym Equipment</b>		
<b>Squat Rack with Smith Machine (1 unit)</b> <ul style="list-style-type: none"> <li>Features linear full-bearing for a smooth glide</li> <li>21 lock-out points for veracity</li> <li>Rear plate rack for easy loading</li> <li>Powder coating finish</li> <li>At least: 194 L x 130 W x 209 H (cm)</li> </ul>	Brand: Compliance:	
<b>Plates Tree Storage (1 unit)</b> <ul style="list-style-type: none"> <li>With 7-11 branches</li> <li>Max load: at least 500lbs</li> </ul>	Brand: Compliance:	
<b>Weight Plates (2 pcs)</b> <ul style="list-style-type: none"> <li>One inch hole, iron plates, 50lbs</li> </ul>	Brand: Compliance:	
<b>Weight Plates (2 pcs)</b> <ul style="list-style-type: none"> <li>Olympic hole (two inch), rubber plates, 20kg.</li> </ul>	Brand: Compliance:	
<b>Weight Plates (2 pcs)</b> <ul style="list-style-type: none"> <li>One inch hole, iron plates, 35lbs</li> </ul>	Brand: Compliance:	
<b>Weight Plates (2 pcs)</b> <ul style="list-style-type: none"> <li>Olympic hole (two inch), rubber plates, 15 kg.</li> </ul>	Brand: Compliance:	
<b>Weight Plates (2 pcs)</b> <ul style="list-style-type: none"> <li>One inch hole, iron plates, 25lbs</li> </ul>	Brand: Compliance:	
<b>Weight Plates (4 pcs)</b> <ul style="list-style-type: none"> <li>Olympic hole (two inch), rubber plates, 10 kg.</li> </ul>	Brand: Compliance:	
<b>Weight Plates (2 pcs)</b> <ul style="list-style-type: none"> <li>One inch hole, iron plates, 20lbs</li> </ul>	Brand: Compliance:	
<b>Weight Plates (2 pcs)</b> <ul style="list-style-type: none"> <li>One inch hole, iron plates, 15lbs</li> </ul>	Brand: Compliance:	

<b>Weight Plates (6 pcs)</b> <ul style="list-style-type: none"> <li>Olympic hole (Two inch), rubber plates, 5 kg.</li> </ul>	Brand: Compliance:	
<b>Weight Plates (4 pcs)</b> <ul style="list-style-type: none"> <li>One inch hole, iron plates, 10lbs</li> </ul>	Brand: Compliance:	
<b>Weight Plates (4 pcs)</b> <ul style="list-style-type: none"> <li>One inch hole, iron plates, 5lbs</li> </ul>	Brand: Compliance:	
<b>Weight Plates (4 pcs)</b> <ul style="list-style-type: none"> <li>Olympic hole (two inch), rubber plates, 2.5 kg.</li> </ul>	Brand: Compliance:	
<b>Lifting Bar</b> <ul style="list-style-type: none"> <li>Weight: 15 lbs.</li> <li>5 ft. for regular 1 inch hole plates, Chromed</li> </ul>	Brand: Compliance:	
<b>Olympic bar (1 unit)</b> <ul style="list-style-type: none"> <li>Weight: 45lbs</li> <li>Length: 6 ft. or 7ft.</li> <li>Max load: 1000lbs</li> <li>Material: Chrome finish</li> </ul>	Brand: Compliance:	
<b>Spin Bike (4 units)</b> <ul style="list-style-type: none"> <li>Commercial Model (Heavy Duty)</li> <li>For Low and High intensity training</li> <li>Friction-Free resistance system for a smooth and quite ride</li> <li>All adjustable seat and handle for comfortable cycling position</li> <li>Variable for any levels exercise</li> </ul>	Brand: Compliance:	
<b>Yoga Mats (20 pcs.)</b> <ul style="list-style-type: none"> <li>Material: Thermoplastic Elastomers (TPE)</li> <li>Double sided Non-Slip surfaces with Alignment Lines</li> <li>Easy to wash with soap and water</li> </ul>	Brand: Compliance:	
<b>Buso Ball (6 pcs.)</b> <ul style="list-style-type: none"> <li>Extra Thick Gym Ball</li> <li>Burst-Proof</li> </ul>	Brand: Compliance:	
<b>Medicine Ball (2 pcs.)</b> <ul style="list-style-type: none"> <li>Material: Soft Vinyl</li> <li>Weight: 3 kg.</li> </ul>	Brand: Compliance:	
<b>Medicine Ball (2 pcs.)</b> <ul style="list-style-type: none"> <li>Material: Soft Vinyl</li> <li>Weight: 4 kg.</li> </ul>	Brand: Compliance:	
<b>Medicine Ball (2 pcs.)</b> <ul style="list-style-type: none"> <li>Material: Soft Vinyl</li> <li>Weight: 5 kg.</li> </ul>	Brand: Compliance:	
<b>Fitness/ Stability ball (6 pcs.)</b> <ul style="list-style-type: none"> <li>Thick and Durable PVC material</li> <li>Anti-Slip design</li> </ul>	Brand: Compliance:	

<ul style="list-style-type: none"> <li>Available in 45cm,55cm and 65cm</li> </ul>		
<b>Kettle Bell (4 pcs.)</b> <ul style="list-style-type: none"> <li>Material: PVC Sports quality</li> <li>Color: Multi Color</li> <li>Weight: 20 lbs</li> </ul>	Brand: Compliance:	
<b>Kettle Bell (4 pcs.)</b> <ul style="list-style-type: none"> <li>Material: PVC Sports quality</li> <li>Color: Multi Color</li> <li>Weight: 15lbs</li> </ul>	Brand: Compliance:	
<b>Kettle Bell (4 pcs.)</b> <ul style="list-style-type: none"> <li>Material: PVC Sports quality</li> <li>Color: Multi Color</li> <li>Weight: 10lbs</li> </ul>	Brand: Compliance:	
<b>Kettle Bell (4 pcs.)</b> <ul style="list-style-type: none"> <li>Material: PVC Sports quality</li> <li>Color: Multi Color</li> <li>Weight: 5lbs</li> </ul>	Brand: Compliance:	
<b>Adjustable Bench press (2 units)</b> <ul style="list-style-type: none"> <li>Can accommodate 6 - 7 ft. barbell bar</li> <li>Adjustable (Flat &amp; Incline)</li> <li>Heavy-Duty Commercial Model</li> <li>Rear Plate Rack for easy loading</li> </ul>	Brand: Compliance:	
<b>Warranty</b> All items, including its spare parts, must have a warranty of at least one (1) year.	Compliance:	

*\*In the event that submitted brochure/technical data sheets by the suppliers does not contain the specifications/descriptions of all gym equipment, the suppliers must allow the Procurement Service and/or the OP-PMS to conduct onsite evaluation/inspection of the gym equipment*

*Note: Please indicate a statement of compliance of the Technical Specifications Form by clearly indicating "**Comply**".*

We commit to deliver the goods under the new packaging and consistent with the physical appearance and color of the sample submitted as required by the Procurement Service.

**I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.**

Name of Company	Signature Over Printed Name of Authorized Representative	Date
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### Price Quotation Form

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Date: \_\_\_\_\_

**AMP No. 21-051-6(SVP)**

*The Chairperson, Bids and Awards Committee VI  
Procurement Service  
PS Complex, Cristobal Street  
Paco, Manila*

*Gentlemen and/or Ladies:*

Having examined the Request for Quotation No. \_\_\_\_\_, **which includes the Technical Specifications and Delivery Schedule**, the receipt of which is hereby duly acknowledged, the undersigned, offer to **Supply, Delivery and Installation of Gym Equipment** in conformity with the said Request for Quotation for the sums stated hereunder:

<b>Item No.</b>	<b>Qty/Unit</b>	<b>ITEMS/ DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
1	1 unit	<b>Squat Rack with Smith Machine</b>		
2	1 unit	<b>Plates Tree Storage</b>		
2.1	2 pcs	<b>Weight Plates</b> • One inch hole, iron plates, 50lbs		
2.2	2 pcs	<b>Weight Plates</b> • Olympic hole (two inch), rubber plates, 20kg.		
2.3	2 pcs	<b>Weight Plates</b> • One inch hole, iron plates, 35lbs		
2.4	2 pcs	<b>Weight Plates</b> • Olympic hole (two inch), rubber plates, 15 kg.		
2.5	2 pcs	<b>Weight Plates</b> • One inch hole, iron plates, 25lbs		
2.6	4 pcs	<b>Weight Plates</b> • Olympic hole (two inch), rubber plates, 10 kg.		
2.7	2 pcs	<b>Weight Plates</b> • One inch hole, iron		

		plates, 20lbs		
2.8	2 pcs	<b>Weight Plates</b> <ul style="list-style-type: none"> <li>• One inch hole, iron plates, 15lbs</li> </ul>		
2.9	6 pcs	<b>Weight Plates</b> <ul style="list-style-type: none"> <li>• Olympic hole (Two inch), rubber plates, 5 kg.</li> </ul>		
2.10	4 pcs	<b>Weight Plates</b> <ul style="list-style-type: none"> <li>• One inch hole, iron plates, 10lbs</li> </ul>		
2.11	4 pcs	<b>Weight Plates</b> <ul style="list-style-type: none"> <li>• One inch hole, iron plates, 5lbs</li> </ul>		
2.12	4 pcs	<b>Weight Plates</b> <ul style="list-style-type: none"> <li>• Olympic hole (two inch), rubber plates, 2.5 kg.</li> </ul>		
3	2 units	<b>Lifting Bar</b>		
4	1 unit	<b>Olympic bar</b>		
5	4 units	<b>Spin Bike</b>		
6	20 pcs	<b>Yoga Mats</b>		
7	6 pcs	<b>Buso Ball</b>		
7.1	2 pcs	<b>Medicine Ball</b> <ul style="list-style-type: none"> <li>• Material: Soft Vinyl</li> <li>• Weight: 3 kg.</li> </ul>		
7.2	2 pcs	<b>Medicine Ball</b> <ul style="list-style-type: none"> <li>• Material: Soft Vinyl</li> <li>• Weight: 4 kg.</li> </ul>		
7.3	2 pcs	<b>Medicine Ball</b> <ul style="list-style-type: none"> <li>• Material: Soft Vinyl</li> <li>• Weight: 5 kg.</li> </ul>		
8	6 pcs	<b>Fitness/ Stability ball</b>		
9	4 pcs	<b>Kettle Bell</b> <ul style="list-style-type: none"> <li>• Material: PVC Sports quality</li> <li>• Color: Multi Color</li> <li>• Weight: 20 lbs</li> </ul>		



9.1	4 pcs	<b>Kettle Bell</b> <ul style="list-style-type: none"> <li>• Material: PVC Sports quality</li> <li>• Color: Multi Color</li> <li>• Weight: 15lbs</li> </ul>		
9.2	4 pcs	<b>Kettle Bell</b> <ul style="list-style-type: none"> <li>• Material: PVC Sports quality</li> <li>• Color: Multi Color</li> <li>• Weight: 10lbs</li> </ul>		
9.3	4pcs	<b>Kettle Bell</b> <ul style="list-style-type: none"> <li>• Material: PVC Sports quality</li> <li>• Color: Multi Color</li> <li>• Weight: 5lbs</li> </ul>		
10	2 units	<b>Adjustable Bench Press</b>		
<b>TOTAL PRICE:</b>				
<b>Deliverables/Requirements from the Suppliers/Bidder</b>				
<ol style="list-style-type: none"> <li>1. The prospective suppliers must bid for the supply, delivery and installation of gym equipment, with the specifications and descriptions indicated in the attached list, at the OP-PMS Building, Arlegui Street, San Miguel, Manila.</li> </ol>				
<b>Terms of Payment</b>				
<ol style="list-style-type: none"> <li>1. Payment shall be made upon completion and acceptance of delivery of the required items, subject to the deduction of applicable taxes by PMS and 1% retention fee.</li> <li>2. Late delivery shall be subject to penalty equivalent to 1/10 of 1% of the cost of the unperformed portion for every day of delay. All bids prices shall be considered as fixes prices, and therefore not subject to price escalation during contract implementation.</li> </ol>				

**TOTAL PRICE IN WORDS:**

**Lot 1:** \_\_\_\_\_

We undertake, if our Proposal is accepted, to deliver the goods as identified in the Technical Specification and in accordance with the Schedule of Requirements.

Until a formal Contract is prepared and executed, this price quotation, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Quotation you may receive.

Dated this [Date]

*(signature)*

[Name of Authorized Representative]

[Capacity]

Duly authorized to sign Quotation for and on behalf of:

[Name of Company]

[Address]

[Official Contact Number]

**Omnibus Sworn Statement**

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REPUBLIC OF THE PHILIPPINES     )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

**1. *Select one, delete the other:***

*If a sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

**2. *Select one, delete the other:***

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized *Special Power of Attorney*,

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

a) Carefully examine all of the Bidding Documents;

b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity; and

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code;

11. *[Name of Bidder]* hereby assigns the following contact number/s and e-mail address/es as the official telephone/fax number and contact reference of the company where the PS BAC and PS notices may be transmitted.

Telephone \_\_\_\_\_  
No/s.: \_\_\_\_\_  
Fax No/s.: \_\_\_\_\_  
E-mail Add/s.: \_\_\_\_\_  
Mobile No.: \_\_\_\_\_

It is understood that notices/s transmitted in any of the above-stated telephone/fax numbers and/or e-mail address/es are deemed received as of its transmittal and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorneys No. \_\_\_\_\_  
PTR No. \_\_\_\_\_ *[date issued]*, *[place issued]*  
IBP No. \_\_\_\_\_ *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

Note:

*"Sec. 12. Competent Evidence of Identity – The phrase "competent evidence of identity" refers to the identification of an individual based on:*

At least one current identification document issued by an official agency bearing the photograph and signature of the individual, such as but not limited to, passport, driver's license, Professional Regulations Commission

ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification;

*The Board Resolution or Secretary's Certificate referring to the said Board Resolution designating the bidder's authorized representative and signatory need not specifically indicate the particular project where such authority is given provided that the said authority covers activities by PS.*